

ADVANCED GEOTECHNICAL LABORATORY

ACCESS AND KEY AUTHORIZATION FORM

CAST 111

Name: _____ UG, Grad, Faculty or Staff: _____

NetID: _____

Requesting Access to: Advanced Geotechnical Laboratory (CAST 111)

Supervisor or PI Responsible for Lab Activity: _____

Access Dates: Start Date _____ End Date _____

Access to the laboratory will expire when training requirements expire. It is your responsibility to renew all required trainings before they expire and to contact the Lab Manager for extended access

Duties of Assignment (be specific): _____

Requires Key Access (Consult with your major supervisor and circle either): Yes No

Requires Following Training:

____ Lab Safety & Chemical Waste Management (EH&S)

<http://ehs.uconn.edu/training/schedule/ChemTrainingSchedule.php#1>

_____ Date completed

_____ Expiration

____ General Lab Safety & Orientation

(Laboratory Supervisor)

_____ Date completed

Laboratory Policies

If you are found in violation of any of the policies below, or conducting dangerous or inappropriate behavior: the first time you will lose key access to the Laboratory for a one week period; the second time you will lose key access permanently; and the third time you will not be allowed to conduct any activities in the Laboratory. You, the student, are responsible for any consequences this may have on your timely graduation and your ability to make continued progress toward the successful completion of your degree. The decision to enforce violations will be made by the Professor in charge of the Environmental Monitoring Laboratory. The Laboratory policies are:

- a) Follow all provisions in the CEE Laboratory Access and Key Distribution Policy.
- b) Follow all procedures identified in the required safety class.

- c) It is highly recommended to work in the lab with at least one other person in the Laboratory at all times.
- d) Tools and equipment are only allowed to be used for the application they are designed for.
- e) Always work with care when using equipment in the Laboratory and only use that equipment which you have received training on and are competent and proficient using.
- f) Report any incidents immediately.
- g) No food or beverages are to be consumed or brought into the Laboratory.
- h) You are responsible for the conduct and behavior of themselves and may be held responsible for the cost of any damage to equipment and instruments as a result of violation of established safety protocols and policies.
- i) Lab door shall not be left open (by faculty and students) at any time and students cannot let any unauthorized person/student in the lab, unless arrangement is made with the supervising faculty.

I verify that I, _____ have read and fully understand the
 (print name)

University of Connecticut's Advanced Geotechnical Laboratory Policies. I hereby agree to follow these policies while working in the Advanced Geotechnical Laboratory.

 (sign) (date)

Required Approvals

 Supervisor Responsible for Lab Activity

 Date

 Laboratory Supervisor

 Date

 Department Head, if needed

 Date